

## **AFTER HOURS HALL HIRE CONDITIONS**

2 Kids Space staff members are present for the security of our company; however your function leader is responsible for the evening. You need to take control and make sure that all Play Safe Rules are being followed.

### **PLAY SAFE RULES**

- No running
- Balls do not leave the ball pits
- No climbing up slides – only for sliding down
- No over boisterous behaviour
- No Flips
- No climbing on walls of jumping castle
- Be considerate of all, watching out for any younger children
- Socks must be worn at all times on the equipment
- No food or drink is to be taken into the equipment**

➤ Any incidents caused by alcohol are not covered by our insurance. Anybody who is intoxicated / inebriated should not be playing on the equipment. Please remember to drink in moderation

➤ There is a maximum capacity of **100** adults and **150** children. If there are more than 80 Children at the function an extra \$100 will be charged and an extra staff member will be put into play ground. Alternatively, you can allocate two Adults to stay in the structure and not pay the additional cost.

I will pay the extra \$100 for additional staff member (per 3 hours) signed: \_\_\_\_\_

I will have two adults supervising the structure signed: \_\_\_\_\_

➤ To confirm your booking we need to receive a deposit of **\$200** within one week of the date that you placed your booking (Not the date of the party).

➤ If cancellations are made within one month of the party/function taking place, your deposit is not refundable.

➤ You can change the café tables to suit your needs, however these must be returned to their original positions (number ordered), please refer to our table map on the night.

➤ Please be aware our staff are available to give you advice and assistance where necessary but they are not there to serve your guests.

➤ Set up and pack up must be done within your booked time slot.

➤ A \$100 Cash bond must be given to staff at the start of the function. This will be handed back once all your guest have left and the staff have checked that nothing has been broken or is in an unacceptable state. .

➤ You must pay for at least 3 hours. Please be aware that Kids Space closes to the general public at 6pm. We need to clean the centre so that your function can proceed. We will endeavour to have the centre cleaned as soon as possible but after a busy day it may not be ready till 6.30pm. We suggest that you invite your guests to the function at 6.45pm onwards so that you have 15 minutes to set up.

➤ You are required to leave the centre at the prescribed time. Kids Space will allow 10 minutes to vacate the premises after the function has finished. If you take longer than 10 minutes we will have to charge you for the extra time.

➤ General cleaning is included in the cost of the function (wiping tables, sweeping, mopping).

➤ **We expect party organisers to clean up any mess such as someone is sick or has had an accident in the structure or in the toilets; this is not included in the cleaning cost.**

➤ It is your responsibility to ensure the function is run in a safe manner. If the function becomes unruly &/or dangerous and you cannot take control then Kids Space has the right to terminate the function at any time and request that you leave. You are still liable to pay for the full amount due.

➤ By Signing below you are agreeing to all Kids Space terms and Conditions and agreeing to stay at the function till all you guests have left.

Date of function: \_\_\_\_\_ Time of function: \_\_\_\_\_

Name of person in charge: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Agreed Cost of function \$ \_\_\_\_\_